

Lottery Rules and Procedures

1. Only persons who completed an application will be eligible to participate in the Empowerment Academy Lottery.
2. Parents must complete a separate registration form for each child seeking enrollment in the school.
3. If there are more students than there are available spaces in a grade, there will be a lottery for that grade.
4. An impartial community member will conduct the lottery. The school will record students' lottery number in the order they are drawn to create grade-level admission and wait lists.
5. Children with siblings already enrolled shall receive the highest preference. Jersey City-resident Children who do not have siblings enrolled will receive the second highest preference. Non-Jersey City-resident children who do not have siblings enrolled shall not receive any preference.
6. Parents who are unable to attend the lottery will be notified as soon as possible of their Child's status.
7. If a seat becomes available to be filled from the wait list, the school will go through the list, in order, and make at least three attempts to notify an applicant's parents/guardians. If, after three attempts, the school has not been able to confirm that a wait-listed student will be attending, the seat will be offered to the next applicant on the wait list.
8. Within one month of being accepted in the lottery, parents must produce the following additional documentation as requested and required by law: a birth certificate, a proof of address and a completed Enrollment Acceptance Form. Our staff will be available to assist as needed. Failure to present requested documentation by its due date may lead to your child's slot being given to the next child on the wait list.
9. The wait lists created will be used only for filling seats that are open or become open for the subsequent school year. If a seat does not become available for the subsequent school year, parents/guardians will need to reapply to have their child's name placed in the applicant pool for any school year thereafter. A wait list will only be maintained for the period between its creation following a random admission drawing for the subsequent school year and the close of that subsequent school year.